



SCHOOL DISTRICT TREASURER'S BOND

Treasurer's Profile

1) Treasurer Information:

Name: _____ School District: _____
Township(s) _____ Number of years as treasurer: _____
College Attended: _____ Degree Received/Year: _____
CPA _____ Cert. Chief School Business Official _____
Other positions currently held at district: _____
Any Criminal Record? Yes No If yes please explain: _____
Have you ever filed for bankruptcy? Yes No

2) Internal Controls

Are bank accounts reconciled by someone not authorized to deposit or withdraw from the accounts? Yes No
If No, please explain: _____
Is counter signature of checks required? Yes No
If not, please provide explanation of check signing procedures: _____
Are accounts reconciled at least bi-monthly? Yes No
Date of last audit: _____ Was audit free of any criticisms? Yes No

3) Loss History

Have there been any employee dishonesty losses in the past 5 years? Yes No
If Yes, please explain: _____

4) District Control

Has the district preformed a background check on the treasurer? Yes No
If Yes, on what date: _____
Has the district preformed a credit check on the treasurer? Yes No
If Yes, on what date: _____

Treasurer's signature: _____

Date: _____

Warranty: The Treasurer warrants that the above statements and facts are true and that no material facts have been suppressed or misstated.